



The voice of fish and wildlife agencies

1100 First Street, NE, Suite 825
Washington, DC 20002
Phone: 202-838-3474
Fax: 202-350-9869
Email: info@fishwildlife.org

POSITION ANNOUNCEMENT

- Position Title:** Bird Conservation Program Manager/North American Bird Conservation Initiative Coordinator
- Position Location:** Washington, D.C. *Please note, the Association offices will be open beginning July 12 on a hybrid schedule (three days in the office per week). All applicants must be able to work from the DC office.*
- Reports To:** Director of Conservation Initiatives
- Job Type:** Exempt/full-time

BACKGROUND

- AFWA:** The Association of Fish and Wildlife Agencies, founded in 1902, represents North America's Fish and Wildlife agencies. It promotes sound management and conservation and speaks with a collective voice on important fish and wildlife issues. The Association is a nonprofit, 501(c)(6) trade association. See www.fishWildlife.org for more information.
- Position Summary:** The Bird Conservation Program Manager serves as the Association of Fish and Wildlife Agencies (AFWA) lead on bird conservation issues and supports the AFWA Bird Conservation Committee and the US North American Bird Conservation Initiative (NABCI).
- Duties:**
- Staff and support the AFWA Bird Conservation Committee and NABCI by planning meetings, overseeing communication and outreach, supporting committee leaders and members, overseeing work groups and subcommittees, leading work plan and strategic plan development.
 - Maintain and regularly communicate with multiple networks of bird conservation leaders and practitioners.
 - Develop, review, and comment on bird conservation policies.
 - Communicate with and attend meetings of conservation partnerships such as the National Flyway Council, Partners in Flight, Migratory Bird Joint Ventures, Trilateral Committee, Wildlife Diversity Program Managers, etc.
 - Assist with the planning, development and communication of the State of the Birds Report.



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Participate in AFWA priorities including implementation of its strategic plan, relevancy, diversity-equity-inclusion, leadership development, etc.

Qualifications:

Knowledge of bird conservation, experience coordinating diverse groups/individuals, strong verbal and written communication skills; capability to work independently and leading teams/participating on teams; skill to manage multiple projects and meet deadlines. Experience working with a state or federal fish and wildlife agency a plus.

Education: At least a BS/BA in wildlife management/biology, natural resources, environmental science or related field; 3 or more years of experience in fish and wildlife conservation preferred.

Travel:

~20% of time (~6-12 trips outside the immediate work area per year)

Application Process: Please email CV and cover letter (subject line Bird Conservation Program Manager to arnelson@fishwildlife.org).

Compensation and benefits: Starting Salary Range: \$75,000 - \$80,000. The Association offers a full suite of benefits including health insurance, life insurance, disability insurance and a 401k with employer match.

Application Deadline: August 8, 2021 or until filled.

Equal Opportunity: The Association provides equal opportunity in all of our employment practices. The Association makes employment decisions based on merit, qualifications, abilities and business needs, without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, age, disability, marital status, military status or any other category protected by applicable federal, state and local laws.